

**Minutes June 17, 2020**

**Regular COUNCIL MEETING**

**Electronic Meeting**

Call to Order: 6:00 pm

Present:

Council Chambers: Mayor~Beth West, Councillor~Mike Jones, Clerk~Vicky Goertzen-Cooke

Electronically: Councillors; Janet Gordanier, Keith Hoback, Boris Koehler

Staff (electronically): RWF~Kelly Belisle-Greer

Observers (electronically): Huron Shores' Mayor~Georges Bilodeau, HNCEA Chair~Edith Orr

**Committee of Adjustment (COA):**

**1. Site Plan Agreement (26) – Pascall, D – Copper Bay Road – Septic**

ResIn 2020-126

Mike Jones

Boris Koehler

WHEREAS Derrick Pascall has made an application to enter into a Site Plan Agreement with the Township to replace an existing Class 4 Septic system filtre bed in the same location on a waterfront lot which is located within the required shoreline setback.

WHEREAS the proposed system has been reviewed and approved by Algoma Public Health and the Site Plan application has been reviewed by Chris Jones, Municipal Consulting Services (Township Planner) and Council;

BE IT RESOLVED THAT this Council gives three readings and approves by-law 2026-26 which is a Site Plan Agreement (including all Schedules) with Derrick Pascall on lands described as Lot 6 Plan H-542 (97 Copper Bay Road) Township of Plummer Additional, District of Algoma. This Site Plan will be registered upon the lands to which it applies. CARRIED

**2. Close COA Meeting**

ResIn 2020-127

Janet Gordanier

Keith Hoback

BE IT RESOLVED THAT this Council adjourns the Committee of Adjustment Meeting. CARRIED

**1. ADDENDUM TO THE AGENDA**

ResIn 2020-128

Keith Hoback

Mike Jones

BE IT RESOLVED THAT this Council approves the Addendum to the Agenda as follows:

- a) Edith Orr (HNCEA) – follow up to Broadband questions/initiatives (under Agenda item 7c) v)
- b) Georges Bilodeau (Huron Shores) – follow up to Broadband questions/initiatives (under Agenda item 7c) vi) CARRIED.

**2. DECLARATION OF PECUNIARY INTEREST - none noted**

**3. Municipal Staff Report – Roads**

**a) Roads Working Foreperson Report**

**i. May 13 – June 11**

- Once it is safe to do so; Gincor will be servicing the trucks; any repairs to be investigated under warranty
- Cemetery Maintenance - signs are replaced and straightened
- K. Hoback questioned the entrance at Humphrey Cemetery; RWF confirmed that the Caretaker is able to access the Cemetery with the lawn equipment.

**b) Road Needs Assessment Plan RFP - Memo – (see also by-laws)**

RWF noted that as standard practice in the past, she will go out with the Engineers during the road assessment.

## c) Trunk Road Turnaround - Tulloch

ResIn 2020-128 Boris Koehler Janet Gordanier

WHEREAS Tulloch Engineering has provided the Jeffery Road Realignment 20-1150-P2 & Trunk Road Turning Basin 20-1150-P1 drawings, and;

WHEREAS the drawings have been reviewed by the Road's Working Foreperson with no concerns;

BE IT RESOLVED THAT this Council approves the design and location of the Turnaround and Realignment.

CARRIED

K. Belisle-Greer left the meeting at 6:20 pm

4. PUBLIC PRESENTATIONS: n/a5. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

ResIn 2020-129 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council approves the May 20, 2020 minutes as presented. CARRIED

REPORTS:MUNICIPAL STAFF REPORT'S continued:

## 6. Planning &amp; By-law Enforcement (K. Morris)

- a. Building Permit Summary June 9, 2020 - reviewed

## 7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)

- a. Integrity Commissioner- Filing Fee (CF from May 20<sup>th</sup> mtg)

ResIn 2020-130 Keith Hoback Janet Gordanier

WHEREAS any complaint filed with the Integrity Commissioner are billed out at a minimum \$205/hr. + taxes and are paid for solely by the Township, and;

WHEREAS the costs may be incurred even when the Integrity Commissioner rules that there are no grounds for an investigation;

BE IT RESOLVED that this Council assigns a refundable fee in the amount of \$100.00 if they are an infrequent complainant (meaning 2 times or less in three years), or in the amount of \$500.00 if they are a frequent (more than 2 times in three years) complainant.

Upon filing of a complaint, which, unless the Integrity Commissioner concludes that the complaint is frivolous, vexatious, not valid, or not made in good faith, the fee shall be refunded to the complainant when the Integrity Commissioner files their report, and;

FURTHER that the Integrity Commissioner will not open and investigation or a file on the matter until payment of the fee is received. CARRIED

- b. Covid-19 safety training Wishart Law firm \$48.95+ HST per person

ResIn 2020-131 Boris Koehler Mike Jones

WHEREAS Wishart Law Firm is offering an online Covid-19 re-opening Training session in 6 modules at a price of \$48.95 + HST per person;

BE IT RESOLVED that this Council approves 3 sessions to be purchased. CARRIED

## c. Broadband

- i. Georges Bilodeau (Huron Shores) letter May 19<sup>th</sup>- looking for support
- ii. Edith Orr (HNCEA) letter May 20<sup>th</sup> – Broadband has not been abandoned
- iii. Chris Wray, Lory Patteri – email string – regarding HNCEA Broadband Strategy
- iv. Emilie Currie (HNCEA) Draft Broadband Strategy
- v. *Edith Orr (HNCEA) – June 16/20 email (emailed to council) – follow up to questions. (Emilie Currie sent the same letter, but to all members).*
- vi. *Georges Bilodeau (Huron Shores) June 16/20 email (email copied to council June 17 – follow up to questions).*

ResIn 2020-132      Janet Gordanier      Boris Koehler

WHEREAS Huron Shores is looking to establish a network along the North Shore of Lake Huron, focused on delivering effective broadband that will serve and meet all the needs in all of our communities, and;  
WHEREAS the Huron North Community Economic Alliance's Broadband Advisory Committee's objective is to develop a project to identify potential partnerships with Internet Service Providers and other interested parties to support the development of high speed strategic broadband infrastructure and services within the region, and;

WHEREAS we also understand that AMO and ROMA have established a task force for the purposes of moving Broadband forward in both the Provincial and Federal Governments;

BE IT RESOLVED THAT this council supports both the Huron North Community Economic Alliance and the Municipality of Huron Shores in principal their efforts to regionally seek out an effective rural broadband solution that will meet the needs of our Communities. CARRIED

Mayor B. West invited Huron Shores' Mayor Georges Bilodeau to provide some comments/clarification  
Georges 6:39 pm;

- Provided a summary of documents received earlier, history and reasons for the development of their committee separate from the HNCEA Broadband Committee.
- Looking to provide community owned infrastructure for broadband delivery in excess of 50 mb upload and 10 mb download from Echo Bay to Nairn Centre, and Manitoulin, including Elliot Lake; further noting that HNVCE only goes as far as Spanish.
- Noted that they are further ahead on this project than HNCEA, estimates that the feasibility study, Engineering investigations can be completed in 2-3 months with infrastructure started in about 1.5 years.
- Georges Bilodeau left the meeting at 6:59 pm; Edith Orr came online at approximately 6:59 pm.

Mayor B. West invited HNCEA's Chair Edith Orr to provide some comments/clarification  
Edith 6:59 pm;

- The goals of both groups are similar; apologized for confusion and lack of communications.
- HNCEA did not "drop the ball" on this project; they fulfilled their mandate and are now moving forward to the next phase, recruiting the Committee.
- Noted that the pop-up towers (Iron Bridge) for potential service; a concern is that they are quick solution, not a long-term solution.
- expects funding opportunities to be announced in the fall; interested in putting forth a proposal that will best serve the needs.
- Edith Orr left the meeting at 7:17 pm.

Mayor B. West asked if there was an opportunity for HNCEA, and Huron Shores to meet the Mayor's group (and/or Municipalities) to get a clear vision?

## d. New emails &amp; backup

ResIn 2020-133

Mike Jones

Keith Hoback

WHEREAS the current email service provided by Ontera has had ongoing issues with remote access and has grown to the point where Encompass can no longer reliably complete a backup overnight;

WHEREAS Encompass has recommended that;

- ✓ the email accounts be switched over to be hosted offsite for a more secure set up
- ✓ professional email addresses be set up
- ✓ Modern calendar sharing functions including mobile devices for remote access be implemented with the new set up.

BE IT RESOLVED THAT this Council approves Encompass to move the existing email accounts which will allow better access, higher capacities, and is reliably backed up, and further approves to amend the current email accounts to reflect the new user names for a one time transition fee of up to \$400 and an ongoing \$6 per account per month. CARRIED

Councillors to be included in the "new emails"

## e. Livestock Valuer – authorize to contact area Municipalities for a backup when required.

ResIn 2020-134

Mike Jones

Boris Koehler

WHEREAS the Township has appointed Lori Thornburg as the Livestock Valuer;

BE IT RESOLVED THAT this council authorizes staff to contact area Municipalities to utilize their Livestock Valuer when Ms. Thornburg is not available or if the need arises to engage the services of a backup Valuer.

CARRIED

## 8. Community Fire Safety:

## a. Fire Department Budget \$46,226.50 (includes \$5,000 Capital reserves)

ResIn 2020-135

Keith Hoback

Janet Gordanier

BE IT RESOLVED THAT this council approves the 2020 Bruce Mines Fire Department Levy in the amount of \$46,226.50; where \$41,226.50 is for operations and \$5,000 is for capital. CARRIED

## b. Get Out &amp; Stay Out – Plan Your Escape Safety Information - reviewed

## c. Fire Statistics (Town) June 2 - reviewed

## 9. Community Emergency Management Program ~ (M. Jones): n/a

## 10. Animal Control: n/a

COMMITTEE REPORTS:

## 11. Health &amp; Health Centre ~ (B. Koehler)

## a) Health Centre Budget \$17,456.50

ResIn 2020-136

Boris Koehler

Keith Hoback

BE IT RESOLVED THAT this council approves the 2020 Central Algoma Health Centre Levy in the amount of \$17,456.50; where \$5,000 is included for the Huron North Doctor Recruitment and Retention Committee.

CARRIED

## b) 2019 Audited Financials

ResIn 2020-137

Janet Gordanier

Mike Jones

BE it resolved that this Council acknowledges and accepts the 2019 Audited Financial Statements for the Central Algoma Health Centre as presented by Stefanizzi Professional Corporation. CARRIED



12. Recreation ~ (B. Koehler)
  - a) Baseball, Soccer, Swimming have been cancelled for the summer due to the uncertainty surrounding Covid-19.
13. Tri-Neighbours & Waste Management ~ (B. Koehler)
  - a) Freon Appliance Roundup: June 1 – Aug 31
  - b) Secretary's replacement (B. Koehler)
    - No applicants on the last round; Pat Watson's final date for Tr-Neighbours is August 1<sup>st</sup>.
    - Considerations for one of the other partners to take over; Bruce Mines or Plummer. Thessalon has been providing the service since inception in the early 1990's.
    - A meeting has been scheduled June 18<sup>th</sup> with the three Mayors, Clerks.
    - Decision deferred until after the above meeting.
14. Cemetery ~ (Keith Hoback)
  - a) Locator and Urn digger being advertised
    - K. Hoback will contact Kelly Belisle-Greer regarding pending work to be done at the cemetery.
    - People attending burials are to follow the 2 metre social distancing and 10-person gathering limit (in effect as of June 12<sup>th</sup>).
    - The OPP would be the point of contact for violations to the Provincial Orders.
15. Library, Parks & Hall ~ (B. West)
  - a) ResIn from June 11, 2020 mtg
  - b) Financials May 2020
  - c) Bruce Station Hall – Investigate WIFI?

ResIn 2020-138      Keith Hoback      Mike Jones

**WHEREAS** the Province is slowing re-opening various venues and businesses, and has approved gatherings of up to 10 people as of June 12, 2020, and;

**WHEREAS** the Council Chambers cannot accommodate the 2 Metre Social Distancing requirement;

**BE IT RESOLVED THAT** this Council approves staff to quote out the viability of a sufficient WIFI installation at the Bruce Station Hall to enable Council meetings to be hosted electronically for the public, but with all of Council in physical attendance with a maximum of up to 10 people in the Hall (including the 5 Councillors) for the time being. **CARRIED**

16. Health and Safety ~ (M. Jones) n/a

17. Personnel: n/a

18. Other:

- a) Councillor Resignation

ResIn 2020-139      Mike Jones      Keith Hoback

Be it resolved that this council accepts with regret Janet Gordanier's resignation effective June 30, 2020.

**CARRIED**

Council conveyed their appreciation for Janet's time on council.

- b) Follow up from a Previous Mtg: DR. HS Trefry Memorial Centre – Budget

Janet Gordanier abstained from this discussion and vote.

**ResIn 2020-DEFEATED** Boris Koehler Keith Hoback

WHEREAS the Dr. Trefry Memorial Centre provides affordable and necessary services to seniors and persons with disabilities to allow them to remain in their own homes and communities, and;

WHEREAS they offer many programs including transportation to and from appointments (wheelchair accessible) and Adult Day Out programs along the North Shore from Echo Bay to part of Huron Shores, and;

WHEREAS as of December 2019 Plummer Additional had 5 clients utilizing the Day Out program, 2 utilizing the Transportation and 6 attending the Coffee Connections, and;

WHEREAS new information has been received regarding the funding sources (Budget) of the Trefry Centre, notably the shortfall in annual operational funding which was being covered by the Township of St. Joseph until 2015 and fundraising efforts;

BE IT RESOLVED THAT this council supports the Dr. Trefry Centre in the amount of \$500.00. **DEFEATED**

- Noted that the Bruce Station Hall/janitorial services are provided for free for their programs. There are many worthy organizations that the public can assist with direct individual support.

19. **UNFINISHED BUSINESS:** n/a

20. **NEW BUSINESS:** n/a

21. **DISBURSEMENTS:**

a) Expenditures May 1- 31, 2020

b) Financial Statements- reviewed

**ResIn 2020-140** Janet Gordanier Keith Hoback

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for

May 1-30, 2020; General \$147,037.68, Cemetery \$1,507.91, Health Centre (May 26, 2020) \$13,543.53

**CARRIED**

c) Staff Expenditures – phone, internet data usage, computer usage

**ResIn 2020-141** Boris Koehler Mike Jones

WHEREAS various staff working from home have incurred extra overhead costs i.e. data/phone, internet usage, paper, and printer ink to continue the operations of the Township;

BE IT RESOLVED THAT this Council authorizes reimbursement of costs upon submission of expense reports and receipts and that these expenses are allocated to the COVID project. **CARRIED**

22. **BY-LAWS:**

a) Roads Needs Assessment Plan

**ResIn 2020-142** Mike Jones Boris Koehler

Be it resolved that this Council gives three readings to by-law 2020-22 and accepts the bid of Kresin

Engineering to complete the Roads Needs Assessment & Plan for the amount quoted of \$9,418.55 (including Taxes). **CARRIED**

b) Sam Tassone – Animal Control Officer

**ResIn 2020-143** Janet Gordanier Boris Koehler

BE IT RESOLVED that this Council gives three readings and approves By-Law 2020-23 being a by-law to appoint Sam Tassone as an Animal Control and Enforcement Officer. **CARRIED**

## c) Sam Tassone – Temporary Casual Equipment Operator

ResIn 2020-144 Keith Hoback Mike Jones

BE IT RESOLVED that this Council gives three readings and approves By-Law 2020-24 being a by-law to appoint Sam Tassone as a Temporary Casual Road Equipment Operator effective June 17, 2020. CARRIED

## d) Todd McFarlane – Temporary Casual Equipment Operator

ResIn 2020-145 Mike Jones Boris Koehler

BE IT RESOLVED that this Council gives three readings and approves By-Law 2020-25 being a by-law to appoint Todd MacFarlane as a Temporary Casual Road Equipment Operator effective June 22, 2020. CARRIED

23. NOTICE OF MOTIONS n/a24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS) n/a25. CLOSED SESSION: n/a26. CONFIRMATORY BY-LAW


ResIn 2020-147 Mike Jones Boris Koehler

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2020-27, being a by-law to confirm the proceedings of the meeting(s) held prior to and on June 17, 2020. CARRIED

27. ADJOURNMENT:

ResIn 2020-148 Keith Hoback Janet Gordanier

BE IT RESOLVED THAT this Council adjourns the Meeting at 7:54 pm to meet again on July 15, 2020 or at the call of the Mayor. CARRIED

  
 Mayor ~ Beth West

  
 Clerk ~ Vicky-Goertzen-Cooke
Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment &amp; Retention Committee

ICIP Investing In Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food &amp; Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste &amp; Recycling Consultants

N/A – not applicable

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

ResIn – Resolution

RFP – Request for Proposal

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

Stats - Statistics

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township